

## INTERNSHIP TERMS OF REFERENCE

ICCRUM (International Centre for the Study of the Preservation and Restoration of Cultural Property) is an intergovernmental organization with headquarters in Rome, Italy. Founded by UNESCO in 1956, it is the only institution of its kind with a worldwide mandate to promote and improve the conservation of all types of cultural heritage through training, information, research, cooperation and advocacy.

The internship programme was launched in 2002 to meet the growing number of young professionals seeking to gain exposure to the activities of an Intergovernmental Organization specifically concerned with the diverse aspects of cultural heritage. Since then over 150 interns from a third of our 137 Member States have carried out an internship and benefitted from the unique opportunity of interacting with staff, research fellows and heritage professionals on subject matters of their interest.

*PROGRAMME/PRIORITY AREA/SERVICE: **OUR COLLECTIONS MATTER***

Webpage: <https://www.iccrom.org/news/our-collections-matter>

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**Under the supervision of a staff member, the intern is called upon to provide assistance aimed at enhancing the overall activities of the chosen Programme/Project/Service. More specifically the intern shall contribute to:**

1. Participate and assist in relevant planning meetings, surveys, workshops and seminars.
2. Assist in collection, research and analysis of relevant materials for specific purposes in the areas of heritage collections and sustainable development goals; improvement of environmental, social and economic sustainability through conservation and use of heritage collections; inter-sectorial cooperation between Heritage and other relevant sectors.
3. Assist preparation and implementation of field testing activities and other events, when needed.
4. Assist in contacting (potential) partners to create a strong international consortium and elaborate a long-term plan project proposal for the programme.
5. Collaborate in producing necessary promotional materials, graphics, articles etc. for the web, media and general public.

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**Please kindly note that the above terms of reference are solely indicative of the type of tasks that could be entrusted to the intern. These are subject to being modified or could remain unvaried based on the needs of the programme/project/service at the time of the internship.**