

INTERNSHIP TERMS OF REFERENCE

ICCRROM (International Centre for the Study of the Preservation and Restoration of Cultural Property) is an intergovernmental organization with headquarters in Rome, Italy. Founded by UNESCO in 1956, it is the only institution of its kind with a worldwide mandate to promote and improve the conservation of all types of cultural heritage through training, information, research, cooperation and advocacy.

The internship programme was launched in 2002 to meet the growing number of young professionals seeking to gain exposure to the activities of an Intergovernmental Organization specifically concerned with the diverse aspects of cultural heritage. Since then over 150 interns from a third of our 137 Member States have carried out an internship and benefitted from the unique opportunity of interacting with staff, research fellows and heritage professionals on subject matters of their interest.

PROGRAMME/PRIORITY AREA/SERVICE: RE-ORG a step-by-step approach to reorganize museum storage. Webpage: <https://www.iccrom.org/section/preventive-conservation/re-org>

Under the supervision of a staff member, the intern is called upon to provide assistance aimed at enhancing the overall activities of the chosen Programme/Project/Service. More specifically the intern shall contribute to:

1. Assist in collection, research and analysis of available materials that can be used/adapted for online education and training activities.
2. Collaborate in developing and/or adapting relevant educational materials to be shared online.
3. Help in preparation of promotional materials or articles for the web or posts for social media.
4. When needed help in preparation for training events or other relevant activities.
5. When required participate in relevant meetings.

Technical requirements: Experience in applying preventive conservation in a variety of contexts; familiarity with online education tools

Educational requirements: University degree in conservation, preventive conservation, museum or education studies.

Please kindly note that the above terms of reference are solely indicative of the type of tasks that could be entrusted to the intern. These are subject to being modified or could remain unvaried based on the needs of the programme/project/service at the time of the internship.